



REQUEST FOR EXPRESSION OF INTEREST NO. 1887-001-2024-001  
PRE-QUALIFICATION FOR WEBSITE SERVICES

QUESTIONS AND ANSWERS NO. 2

ISSUED ON FEBRUARY 23, 2024

Q1	Could you let us know if you are open to an east coast agency to do this work as we have for numerous other clients across the country for similar engagements or do you have a local preference?
A1	We are open to an east coast agency doing this work if they are flexible to conduct meetings and complete work on PST.
Q2	Could you let us know what the budget is for this work?
A2	See Questions and Answers #1
Q3	For the deliverables for the new website enhancements identified, is the current website going to be enhanced or is it going to be fully redone when SPS becomes the police of jurisdiction for Surrey?
A3	At this time, we'll likely enhance the current site and build on that infrastructure and look at a potential full redesign down the road.
Q4	We understand at this stage it is only an EOI and you are not looking for pricing, is this correct? If pricing is required, it would be tough to do considering specifics around the totality of the work is unknown, would rates be better if needed or even a retainer model?
A4	We are not looking at pricing at this time.
Q5	Do you have a specific structure you would like the responses to be laid out as?
A5	No specific structure is required, we're interested in seeing what companies would be willing to do this work. More specific requirements will be laid out in a future RFP.
Q6	Are both sites currently using the same instance of Drupal or are they separate?
A6	They were set up as a multisite or microsite. They share base level code (Drupal core and a base theme) but they have separate databases, content and configuration.
Q7	Could you let us know how big the sites are, what functionalities they all have and where are they currently hosted?
A7	They are currently hosted through Acquia, we're currently working through a new hosting agreement, and will have access to the size of the sites and further functionality at a later time.
Q8	RFEOI, Part 3, Section S part a) asks respondents to attach a privacy policy. Can you please clarify what kind of privacy policy the SPS would like to see?

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	We have employee and website visitor privacy policies, but would like to confirm if either/both are the correct policy documents to include as part of our response.
<b>A8</b>	<b>Include your website visitor privacy policy.</b>

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