

## Public Request for Destruction of Non-Conviction Information

If you were arrested by Surrey Police Service (SPS) or the RCMP Special Provincial Operational Support Unit (SPOSU) and charged with an offence that resulted in a *non-conviction* finding in court, you can apply to have your fingerprints and/or photographs destroyed. A non-conviction finding refers to an *acquittal, dismissal, no charge, not guilty, stay of proceedings or withdrawal* from Court.

**SPS reserves the right to refuse the destruction of non-conviction information when there are compelling reasons to retain the information.**

If your request is approved, it will be forwarded to Criminal Real Time Identification Services (CCRTIS) who are the national repository of criminal records for Canada. **CCRTIS reserves the right to refuse the destruction of non-conviction information.** You can find more information on the CCRTIS website: [rcmp.ca/en/criminal-records/managing-criminal-records](http://rcmp.ca/en/criminal-records/managing-criminal-records).

This process can take up to 6 or more months. You will be contacted once your request is concluded.

NOTE TO REQUESTER:		
<ul style="list-style-type: none"> <li>Please ensure that all required fields are completed.</li> <li>We can only process requests for local police files (Surrey Police Service or Surrey RCMP/Surrey Provincial Operations Support Unit (SPOSU)).</li> <li>Please attach a copy of your government issued photo Identification with this form or we will not be able to complete your request.</li> <li>Please sign and date the bottom of this form.</li> </ul>		
REQUESTER INFORMATION:		
Surname (Required)	First Given Name (Required)	Second Given Name
Third Given Name	DOB (YYYY-MM-DD) (Required)	Address (Required)
City (Required)	Postal Code (Required)	Phone Number (Required)
Email	Police File Number in Relation to Request	Disposition of File
LAW FIRM REQUESTS:		
<ul style="list-style-type: none"> <li>Please complete the above information on behalf of your client.</li> <li>You must attach a copy of your client's government issued photo identification with this form or we will not be able to complete your request.</li> </ul>		
Law Firm Name (Required)	Employee Name (For Contact)	Phone Number (Required)
Email (Required)	Address (Required)	
Comments:		

<b>Requester Signature:</b>	<b>Date:</b>