



Policy Name:	MULTI-JURISDICTIONAL MAJOR CASE INVESTIGATIONS		
Policy #:	4.34.14	Last Updated:	2024-04-25
Issued By:	INVESTIGATIVE SERVICES BUREAU	Approved By:	SURREY POLICE BOARD
		Review Frequency:	AS REQUIRED

RELATED POLICIES

OP 4.34.8 *Major Case Management*

1. PURPOSE

- 1.1. To establish and describe Surrey Police Service’s (SPS) role, responsibilities, and command in Linked Multi-jurisdictional Major Case Investigations and Joint Forces Operations (JFO).
- 1.2. To comply with *British Columbia Provincial Policing Standards* regarding Major Case Management and multi-jurisdictional investigations.
- 1.3. To ensure adherence to the Surrey Police Board and the Surrey Police Union’s Collective Agreement.

2. SCOPE

- 2.1. This policy applies to all Members.

3. POLICY

- 3.1. The involvement of SPS in a Linked Multi-jurisdictional Major Case investigation or a JFO, either within or outside its service area, will be undertaken through a written agreement with participating police services and agencies that will set out SPS’s participation, communication, co-ordination, and co-operation with the Linked Multi-jurisdictional Major Case investigation or JFO.

4. PROCEDURE

- 4.1. SPS will enter a written agreement with other police services and agencies in British Columbia concerning multi-jurisdictional major cases, which will include at minimum:

- i. The process to be followed and the actions to be taken by involved police services and agencies when a multi-jurisdictional major case is suspected;
 - ii. The process to be followed and the actions to be taken when there is agreement among the involved police services and agencies that the cases are related, and investigative efforts will be coordinated;
 - iii. The criteria or circumstances in which the implementation of a JFO will be considered;
 - iv. A checklist of matters to be considered and addressed as required when establishing a JFO;
 - v. The process to be followed when consensus cannot be reached on any decision with respect to a multi-jurisdictional major case, including but not limited to the decision as to whether the cases are related;
 - vi. A process to ensure that seconded Members confirm that their McNeil (Conduct Disclosure) information is up to date pursuant to their police service's or agency's policies;
 - vii. A process to refer Member-involved conduct issues to their contributing police service or agency; and
 - viii. Provisions for ongoing liaison and review with respect to the protocol.
- 4.2. During a Linked Multi-jurisdictional Major Case investigation where a JFO will not be established, an SPS Senior Officer will be assigned responsibility for coordinating information sharing and the integration of investigative efforts between the involved police services and agencies, as appropriate.

Joint Forces Operation (JFO)

- 4.3. During a linked, multi-jurisdictional major case investigation where a JFO will be established, the terms by which the JFO will be conducted, funded and governed must be set in writing, including, at minimum, the following:
- i. Objectives and scope of the investigation;
 - ii. Identification of the Lead Investigative Agencies;
 - iii. Identification of the Team Commander;
 - iv. Responsibilities of the Joint Management Team and the investigative team;
 - v. Resources, funding and equipment arrangements, and commitments;
 - vi. Support Team (ERT, Surveillance, etc.) commitments for the Police of Jurisdiction (POJ);
 - vii. Organizational chart;
 - viii. Contingency planning, revisions to the letter of agreement, and dispute resolution;
 - ix. Reporting;
 - x. File Coordination;
 - xi. Disclosure;
 - xii. Command post or project room;
 - xiii. Referral of spin off investigations to POJ; and
 - xiv. Report to Crown Counsel.
- 4.4. Participating police services and agencies will identify Senior Officers to be appointed to the Joint Management Team (JMT). The JMT will be responsible for approving an operational plan.

- 4.5. The Joint Management Team will establish Business rules for the investigation.
- 4.6. The Joint Management Team will designate a Senior Officer to regularly update the JMT on the investigative activities and results, human and other resource needs, and the financial standing of the investigation.
- 4.7. The JMT will designate a Senior Officer to prepare a final report consistent with the terms established for the JFO, as required under s. 4.3.viii above.

APPENDIX A: DEFINITIONS

“Joint Forces Operation” (JFO) means a multi-jurisdictional investigative team, made up of police officers from various jurisdictions, established to assume responsibility for the investigation of a linked, multi-jurisdictional major case or common mandate.

“Joint Management Team” means group of Senior Officers representing the police services involved in a Joint Forces Operation, responsible for providing oversight to the Team Commander(s) and updates police services as needed on the status of the investigation.

“Lead Investigative Agency” means a police service or integrated team of police officers with primary responsibility for a linked, multi-jurisdictional major case.

“Linked Multi-jurisdictional Major Case” means a multi-jurisdictional major case where there is agreement among the involved police services and agencies that the investigations are related and some level of coordination is required, which could range from regular communication and information sharing to the establishment of a Joint Forces Operation.

“Major Case” means the types of investigations listed in BCPPS 5.2.1 and any other investigation, including a type or category of investigation, or a particular investigation, which the chief constable, chief officer, or commissioner, or a delegate thereof, has determined, with regard to the factors listed in Standard (3) of BCPPS 5.2.1 Threshold and Reporting, requires major case management.

“Major Case Management” (MCM) means a methodology for managing major incidents that provides accountability, clear goals and objectives, planning, utilization of resources, and control over the speed, flow and direction of an investigation.

“Member” means a sworn Police Officer appointed by the Surrey Police Board.

“Partner Investigative Agencies” means other police services and agencies involved in a linked, multi-jurisdictional major case.

“Primary Investigator” means a member of the Command Triangle who reports directly to the Team Commander and is responsible for controlling the speed, flow and direction of the overall investigative process.

“Senior Officer” means a Member holding the rank of Inspector, Superintendent, Deputy Chief Constable, or Chief Constable.

“Team Commander” means a member of the Command Triangle and the person to whom overall authority, responsibility and accountability for an investigation are conferred, including its resources (human and physical) and mandate, and adherence to the principles of major case management.

APPENDIX B: REFERENCES

British Columbia Provincial Policing Standards, s.5.2.9 Multi-jurisdictional Major Case Investigations